

**EXCELLENCE FUND - RESEARCH INTEREST GROUP (RIG)
RESEARCH & INDUSTRIAL LINKAGES, UiTM PAHANG**

1.0 AIM

The UiTM Pahang Excellence Fund scheme is established as one of the university's various aids for academics of UiTM Pahang to pursue research excellence. This funding is in line with strategic requirements of "Malaysian Research Assessment (MyRA) Instrument" outlined by the Ministry of Higher Education through its National Higher Education Strategic Planning (PSPTN) towards achieving the New Economic Model (NEM) through Strategic Reform Initiatives (SRIs) aligned to the National Key Economic Areas (NKEA).

2.0 OBJECTIVE

The objective of the Excellence Fund scheme is to inculcate research culture amongst academics through increases in the number of established researchers. The Fund aspires to develop human capital as well as to give positive impact to society as an output of its research activities.

3.0 AREA OF RESEARCH

Areas of research for the Excellence Fund Research Grant scheme are:

- i. Science & Technology (ST)
- ii. Social Science & Management (SSM)

4.0 DURATION OF PROJECT

Research projects shall be completed within a period of 18 months from the approval date.

5.0 ELIGIBILITY

- 5.1 Principal Researcher (PR) must be an academic member of UiTM Pahang.
- 5.2 The limit of funding for ST and SSM applicants is RM20,000 and RM10,000, respectively.
- 5.3 Applicants should not be a PR in any other research grant registered in UiTM, with an exception the project is 75% complete (proof is required).
- 5.4 Academics on study leave or part-time academics are eligible to apply for this grant as research members only.
- 5.5 Researchers must register with the approved Research Interest Group (RIG).

6.0 EXPECTED OUTCOMES OF RESEARCH

- 6.1 Researchers are expected to produce a minimum of one (1) full-paper indexed in ISI/SCOPUS/ERA/IEEE before completion of the project.
- 6.2 Researchers are encouraged to patent their research outcome(s) or to apply for copyright.

7.0 APPROVAL PROCESS

- 7.1 All applications must be made using the latest application form available on-line.
- 7.2 Approval letters will be sent to the PR, copied to all collaborators and respective KPP.
- 7.3 Researchers are to fill and sign the acceptance form attached with the approval letter before embarking on the research.
- 7.4 Researchers are to submit the Research Progress Report every six (6) months using the Research Progress Report form
- 7.5 PJI will send out confirmation of research completion letter after receiving the final report.

8.0 FUNDING SCOPE

8.1 Travel, Lodging and Transportation

- 8.1.1 Only 40% of the overall project cost is allowed for travel, lodging and transportation. This includes travel, lodging and transportation of researcher(s) for appropriate field works.
- 8.1.2 For publications in indexed conference/symposium, overseas travel is allowed ONLY ONCE within the ASEAN Countries of Singapore, Brunei, Thailand, Philippines and Indonesia. The Research Leader (RL) is eligible for this purpose and only for conference/symposium attendance. RL and research member(s) are eligible to present article or to attend conferences held in Malaysia.

9.0 Vote 11000 (wages)

The maximum allowable rate is RM500.00 per month and must not exceed 20% of the total amount.

10.0 Vote 21000 (Travelling expenses and subsistence)

Expenses include all travels and domestic flight related to the research;

- Travel by flight is limited to economy class using the shortest and most direct route.
- Total expenses for travel should not exceed 40% of total project cost with the exception of attendance to conferences with publications that is directly indexed in SCOPUS/ISI/ERA/IEEE.

11.0 Vote 23000 (Communication and Utilities)

This includes communication and utilities (Phone, Fax, Postage & WiFi/Broadband) costs.

12.0 Vote 24000 (Rental)

Rentals are allowed for building, equipment, transportation and other goods directly related to research. Rental of transportation must be through licensed transportation companies.

13.0 Vote 27000 (Research Materials & Supplies (animals, plant seeds, disposables, etc))

Only purchases of research related and relevant materials are allowed.

14.0 Vote 28000 (Maintenance & minor Repair services)

Total minor repairs must not exceed 10% of the total project cost.

15.0 Vote 29000 (Professional services, hospitality, and other services including printing)

- 15.1 For other services including printing, binding, hospitality, honorarium, professional services, consultation, data processing, computer use and other services related to the research project.
- 15.2 UiTM's employee is not eligible for payment under this scheme with the exception of overtime payments.
- 15.3 The maximum allowable rate for miscellaneous wage/services is RM500.00 per month per person.
- 15.4 The grant shall not be used for staff development and/or student development purposes of attending courses unless prior approval is obtained from PJI. In such situations, considerations are given to those who have produced a minimum of one paper indexed in SCOPUS/ISI/ERA/IEEE.

16.0 MEMBERS

Research team members must not exceed seven (7) persons (including the PR). Only one (1) research member from another university can be included in the project.

17.0 PROJECT PROGRESS

If the research progress is not satisfactory, PJI has the right to revoke or terminate the project and retract the allocated grant.

18.0 EXTERNAL RESEARCH GRANT

Researcher must submit research proposal to secure any national level grants (including ScienceFund, TechnoFund, FRGS, ERGS, PRGS), industrial and private sector grants as well as international grants. Submission must be done within a period of one (1) year, prior to or after submission of the application to this RIG Fund.