

DANA KECEMERLANGAN RIG EVALUATION FORM (UiTM PAHANG)

A Project Information	
1	Project Title
2	Name of RIG
3	Project Leader
4	Faculty/Program
5	Project members

B	Name of 1 st Evaluator			
	Name of 2 nd Evaluator			
	Signature of Evaluators		Date	

C. Summary of Evaluation		<i>Inade- quate</i>	<i>Accep- table</i>	<i>Good</i>	<i>Very Good</i>
<i>(Please ✓ appropriate box. Also, provide additional comments in Sect. G)</i>					
1	Completeness of application (Is the literature review adequate, current and relevant to the proposal? Is the statement of the issues to be addressed sufficiently clear? Is the title an accurate one for the proposal?)				
2	Research Objectives Are the justification and background of the proposal relevant to the objectives? Are the objectives viable?				
3	Expected research outcome Are the expected results in line with the proposed objectives?				
4	Research duration Could the research objectives be attainable within the stipulated duration? (max 18 months)				
5	Methodology Is the methodology appropriate to achieve the proposed objectives? (The methodology should be described in detail)				
6	Capability of project leader and research team (Track records of the applicant and team necessary for satisfactory performance of the proposed activities. If the applicant is a beginner, please indicate so as special consideration is given to new staff to do research)				
7	Viability of Research (Are the issues to be addressed realistic for 12-18 months study? Is the research methodology current, reasonable, adequate and appropriate? The Evaluation Committee should assess this by considering the risks of support equipment failure, inadequate technical support, etc. Please provide details in Section E)				

8	Fairness of cost estimates (Is the budget reasonable and acceptable)				
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D. Recommended Funding

Cost Category	Recommended Funding (RM)		
	<i>SSP: Up to RM10K</i>		<i>S&T: Up to RM20K</i>
	1 st Evaluator	2 nd Evaluator	Final Decision
Vote 11000 – Salary and Wages			
Vote 21000 – Travelling Expenses And Subsistence (40% of total budget)			
Vote 23000 – Communication and Utilities			
Vote 24000 – Rental			
Vote 27000 – Research Materials and Supplies			
Vote 28000 - Maintenance and Minor Repair Services (max. 10% of the total project cost)			
Vote 29000 – Professional and Other Services (incl. printing and Hospitality, honorarium for subjects)			
TOTAL			

E. Action to be Taken (Please V appropriate box)

- Application is not recommended for Dana RIG. (Please list reasons & suggestion in section G)
- Application to be reevaluated once additional information is obtained from the Project Leader
- Application is recommended for DANA RIG with modifications (budget etc.)
- Application is recommended for DANA RIG

F. Areas Requiring Additional Information (Please V appropriate box)

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| <input type="checkbox"/> Research objectives | <input type="checkbox"/> Methodology | <input type="checkbox"/> Project structure |
| <input type="checkbox"/> Current References | <input type="checkbox"/> Risk assessment | <input type="checkbox"/> Costing |

G. Comments by evaluators

(Please recommend ways to improve this proposal, especially where the criteria evaluated are inadequate)